



# Participant Application Package I

## Admission & Agreement Checklist

In order to participate in USA Program for the Private High School in the United States in **August** (academic year) or **January** (calendar year), you must complete & sign the following forms listed below and email (PDF format) to our office in Florida as soon as possible.

1. ( ) Please fill out the **“STUDENT GENERAL INFORMATION”** form completely.
2. ( ) Fill out the **“STUDENT MATCHING GUIDELINES”** form. Parents should help the participant to complete the form indicating his/her preferences suggested on the form. Based on the participant’s preferences, write a number (1-3) next to every topic.
3. ( ) The **“SCHOOL TRANSCRIPT”** form is to be completed by a qualified school official who will list your courses and corresponding grades for the **past three years** of school. This form is to be signed by your school’s director and include an official stamp/seal.
4. ( ) Please fill out the **“PROSPECTIVE COURSES”** form as your options of desired courses you would like to take while you are in the US private High School.
5. ( ) The **“TEACHER RECOMMENDATION LETTER”** form must be completed by one of your high school teachers, preferably a teacher who speaks English.
6. ( ) A qualified English teacher is to administer an English test (iTEP, SLEP, TOEFL, etc.) to the student and then complete the **“ENGLISH EVALUATION”** form.
7. ( ) Submit a **“COPY OF YOUR PASSPORT”**. Your passport must be valid for the entire duration of the USA Program.
8. ( ) Let us know any **“ADDITIONAL INFO”** that you may want to share with us (if you have any).
9. ( ) Email us a photo of you. (Smiling!)
10. ( ) Read and sign the following forms:
  - A. **STANDARD OF CONDUCT AGREEMENT**
  - B. **LIABILITY RELEASE**
  - C. **DISCLOSURE OF STUDENT/NATURAL PARENT’S FINANCIAL RESPONSIBILITY**
  - D. **USA PROGRAM AND THE PARTICIPANT’S LEGAL GUARDIANS AGREEMENT**

Our email address is [study@usaprogram.info](mailto:study@usaprogram.info)



STUDENT GENERAL INFORMATION

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Nickname: \_\_\_\_\_ Date of Birth: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_
What you'd like to be called in America Month Day Year

City of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_ Height: \_\_\_\_\_

Weight: \_\_\_\_\_Lbs Eye Color: \_\_\_\_\_ Religious Background: \_\_\_\_\_

Primary Language: \_\_\_\_\_ E-mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Country: \_\_\_\_\_ Phone: (\_\_\_\_\_) (\_\_\_\_\_)
Country Code City Code

Father's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Occupation: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Occupation: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Brothers (age): \_\_\_\_\_ ( ) \_\_\_\_\_ ( ) \_\_\_\_\_ ( )

Sisters (age): \_\_\_\_\_ ( ) \_\_\_\_\_ ( ) \_\_\_\_\_ ( )

Hobbies: \_\_\_\_\_

Sports: \_\_\_\_\_

Artistic Abilities: \_\_\_\_\_

Professional Goals: \_\_\_\_\_

Student currently lives with: [ ] Parents [ ] Other: \_\_\_\_\_

Has student traveled abroad? [ ] No [ ] Yes When \_\_\_\_\_ Where \_\_\_\_\_

What grade will the student attend in the U.S.? [ ] 7th [ ] 8th [ ] 9th [ ] 10th [ ] 11th [ ] 12th

The student would like to attend: [ ] Boarding school [ ] Private day school

Do you intend to graduate from an American private high school? [ ] No [ ] Yes



# STUDENT MATCHING GUIDELINES

Student's Name: \_\_\_\_\_ Age: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_

The following list below will provide the USA Program with ideas of the participant's preferences for private school & home placement. USA Program **cannot guarantee** that the specific preferences indicated below will be obtained. Please write a number of preference by every field ( ):

**(1)ADAPTABLE - (2)GOOD - (3)EXCELLENT**

### Host Family

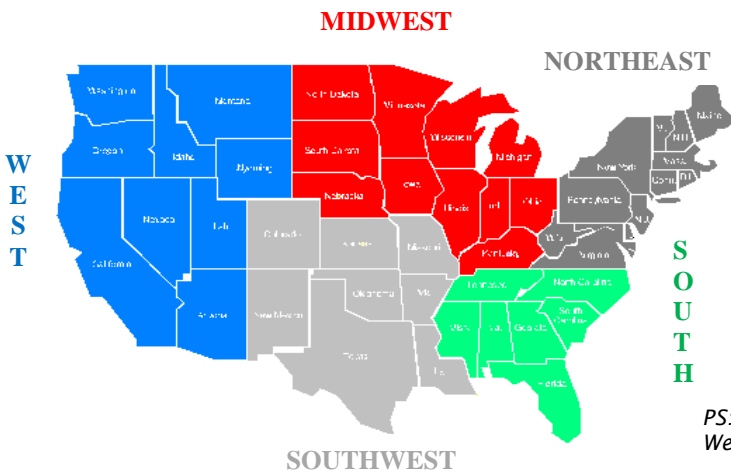
- ( ) Single Parent
- ( ) Large Family + 6
- ( ) Young Siblings (- 10y)
- ( ) Pets/Animals

### Private School: \_\_\_Boarding or\_\_\_ DaySchool

- ( ) ESL Program (\$)
- ( ) AP/Honors Classes
- ⇒ % of Intl. St. enrolled ⇒ Teacher/Student Ratio
- ( ) 5% population
- ( ) 10% population
- ( ) 15% population
- ( ) 1 / 15
- ( ) 1 / 20
- ( ) 1 / 25

### Community

- ( ) Rural Area -50,000 pop.
- ( ) Suburban +50,000 pop.
- ( ) Metro Area + million
- ( ) Hot weather
- ⇒ Student Population ⇒ School Yearly Tuition
- ( ) Under 300
- ( ) Under 500
- ( ) Over 501
- ( ) Under US\$ 15,000.00
- ( ) Under US\$ 25,000.00
- ( ) Over US\$ 25,000.00



Give us your preference of Regions/States:

1<sup>ST</sup> Choice: \_\_\_\_\_/\_\_\_\_\_

2<sup>ND</sup> Choice: \_\_\_\_\_/\_\_\_\_\_

3<sup>RD</sup> Choice: \_\_\_\_\_/\_\_\_\_\_

PS: Placement process (school & home) is slower on the Northeast and West coast - usually takes several more weeks for completion.



# SCHOOL TRANSCRIPT

Student's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Country: \_\_\_\_\_

Current Grade Level: ( ) 7<sup>th</sup> ( ) 8<sup>th</sup> ( ) 9<sup>th</sup> ( ) 10<sup>th</sup> ( ) 11<sup>th</sup> ( ) 12<sup>th</sup>

Name of School: \_\_\_\_\_

Name of School Principal: \_\_\_\_\_

School Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

**Please Note:** High Schools in \_\_\_\_\_ consist of \_\_\_\_\_ years, and the academic year is from \_\_\_\_\_ to \_\_\_\_\_. This form was completed with grades from the last three years of study. If the most recent academic school year is still in progress, the grades recorded are the most updated.

Subjects	20__	20__	20__
Home Country Language			
English			
Math			
Physics			
Chemistry			
Biology			
Science			
History			
Geography			
Government			
Moral and Ethics			
Social Studies			
Arts			
Religious Education			
Literature			
Physical Education			

Grade Equivalence between U.S.A. & _____
A+ = 9.5 to 10.0
A = 9.0
A- = 8.5
B+ = 8.0
B = 7.5
B- = 7.0
C+ = 6.5
C = 6.0
*C- = 5.0 to 5.5
D+ = 4.0 to 4.5
D = 3.0 to 3.5
D- = 2.0 to 2.5
F = 0.0 to 1.5
<b>* minimum passing grade: C= 5.0</b>

\* This is **NOT** an official transference form within student's home country. The sole purpose of this transcript is to help facilitate enrollment in a foreign high school by informing the proper educational authorities of the grades that the student has achieved in his home country.

Principal's Signature \_\_\_\_\_ School Seal or Stamp \_\_\_\_\_ Date \_\_\_\_\_

Secretary's Signature \_\_\_\_\_ School Seal or Stamp \_\_\_\_\_ Date \_\_\_\_\_



# TEACHER RECOMMENDATION

Student's Name: \_\_\_\_\_

Teacher's Name: \_\_\_\_\_

Subject Taught to the student: \_\_\_\_\_

How long has the applicant been your student? \_\_\_\_\_

<b>Academic Participation:</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>
1. Attendance	( )	( )	( )	( )
2. Listens attentively	( )	( )	( )	( )
3. Follows directions	( )	( )	( )	( )
4. Works independently	( )	( )	( )	( )
5. Plans and organizes work	( )	( )	( )	( )
6. Completes class work	( )	( )	( )	( )
7. Cooperates with groups	( )	( )	( )	( )
8. Follows school/class rules	( )	( )	( )	( )
9. Academic motivation	( )	( )	( )	( )
10. Study habits	( )	( )	( )	( )

<b>Sociability:</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>
1. Maturity	( )	( )	( )	( )
2. Creativity	( )	( )	( )	( )
3. Openness	( )	( )	( )	( )
4. Sense of humor	( )	( )	( )	( )
5. Ability to interact with others	( )	( )	( )	( )
6. Ability to adapt to new experiences	( )	( )	( )	( )
7. Capacity to make decisions	( )	( )	( )	( )
8. Personal motivation	( )	( )	( )	( )
9. Responsibility to others	( )	( )	( )	( )
10. Responsibility to self	( )	( )	( )	( )

Comments: \_\_\_\_\_

\_\_\_\_\_

Teacher's Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

School Name: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_



## PROSPECTIVE COURSES

Below is a list of courses in which the intl. student may wish to enroll while attending an American High School. Please remember, USA Program requires each intl. student to take an English class plus either American History or American Government.

1. **Foreign Language:** English
2. **Social Studies** or one of the following courses:
  - A. History
  - B. Geography
  - C. Sociology
  - D. Economics
  - E. Government
3. **Physical Education** or any sport that is under the supervision of a High School teacher.
4. **General Mathematics** or one of the following:
  - A. Algebra
  - B. Geometry
  - C. Trigonometry
5. **General Science** or one of the following:
  - A. Physics
  - B. Chemistry
  - C. Biology
6. One course in the Area of **Art, Home Economics, Business, Drama, Choir, Religion, Computer, key board, band, Ceramic, Health, etc.**

Subject preferred to be enrolled in, if available:

- |          |          |
|----------|----------|
| 1.)_____ | 5.)_____ |
| 2.)_____ | 6.)_____ |
| 3.)_____ | 7.)_____ |
| 4.)_____ | 8.)_____ |

Student signature:\_\_\_\_\_

Date\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_



# ENGLISH EVALUATION

Student's Name: \_\_\_\_\_ Country: \_\_\_\_\_

Teacher's Name: \_\_\_\_\_ Native Language: \_\_\_\_\_

How many years of English study has the student completed? \_\_\_\_\_

<b>ORAL:</b>	<b>Excellent</b>	<b>Good</b>	<b>Average</b>	<b>Fair</b>	<b>Poor</b>
Fluency	( )	( )	( )	( )	( )
Pronunciation	( )	( )	( )	( )	( )
Range of Vocabulary	( )	( )	( )	( )	( )
<b>WRITING:</b>	<b>Excellent</b>	<b>Good</b>	<b>Average</b>	<b>Fair</b>	<b>Poor</b>
Grammar	( )	( )	( )	( )	( )
Sentence Structure	( )	( )	( )	( )	( )
Spelling	( )	( )	( )	( )	( )
<b>READING:</b>	<b>Excellent</b>	<b>Good</b>	<b>Average</b>	<b>Fair</b>	<b>Poor</b>
Understanding	( )	( )	( )	( )	( )
Main Ideas	( )	( )	( )	( )	( )
Accuracy	( )	( )	( )	( )	( )
<b>LISTENING:</b>	<b>Excellent</b>	<b>Good</b>	<b>Average</b>	<b>Fair</b>	<b>Poor</b>
Comprehension	( )	( )	( )	( )	( )
Response Time	( )	( )	( )	( )	( )
Interaction	( )	( )	( )	( )	( )

As required by USA's policy, this student has taken the SLEP (Secondary Level English Proficiency) test and scored at least 40. A copy of the test is attached for the student's records.

**Student Record - ITEP SLATE Test** Test Book Form Number: \_\_\_\_\_

### Raw Scores

<b>SECTION 1</b>		<b>SECTION 2</b>	
Number Correct (Raw Score)		Number Correct (Raw Score)	

### Scaled Scores

<b>SCALED SCORES</b>		
Section 1	Section 2	Total

Teacher's Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



## ADDITIONAL INFORMATION





# STANDARD OF CONDUCT AGREEMENT

I, \_\_\_\_\_, having been approved to participate in USA, United Students Association, a private school intl. student program, hereby agree to abide by the following rules throughout my stay in the U.S.:

- I.** The participant’s legal guardians will grant to USA Program full authority to carry out, undertake, and make decisions for all matters relating to the participant’s well being and academics.
- II.** The participant must obey all local, state, and federal laws while residing in the U.S. and agree to hold the program harmless from any liability arising from a violation of any of these laws.
- III.** The participant must accept and obey all house rules that are set forth by the host family. The participant must take part in host family activities and is to demonstrate respect, care, and understanding at all times to the host family.
- IV.** To contact exclusively USA staff members whenever I need additional help in situations that are not resolved within my host family.
- V.** The participant must have sufficient spending money to cover all personal expenses for the duration of the USA program, including but not limited to the following: all long distance phone calls, postage, school transportation /supplies /tuition /lunch /uniforms /books /extracurricular activities/ fees, personal hygiene products, entertainment, dining out, travel expenses, etc.
- VI.** The participant is prohibited from becoming involved in the affairs of any international student in the USA Program.
- VII.** The participant is prohibited from selling, buying, consuming, or being involved in any matter with pornography, alcoholic beverages, tobacco products, and/or illegal drugs of any kind.
- VIII.** The participant is prohibited from engaging in sexual activity of any kind or become engaged.
- IX.** The participant is prohibited from driving any type of motor vehicle and obtaining a Driver’s License.
- X.** The participant is prohibited from hitchhiking, getting tattoos and/or wearing body-piercing.
- XI.** The participant must attend and participate in all scheduled school classes and maintain at least a C grade point average. Regular school attendance is mandatory. Any and all school decisions concerning academic performance or personal conduct of the participant are final.
- XII.** The participant is completely responsible for all personal property, luggage, and money.
- XIII.** Relatives, friends, and guests are not permitted to visit while school is in progress without prior approval of USA Executive Director and the host family.
- XIV.** Participants may not be employed on a full-time or part-time basis. However, the participant may accept payment for occasional baby-sitting, tutoring, or yard work if the host family or neighbors offer. The participant is never to demand payment for such services.
- XV.** The participant is prohibited from traveling alone without first acquiring written authorization from the natural parents, host family, and the appropriate USA Program Directors.
- XVI.** To voluntarily waive my rights as a program participant should I decide to return to my home country prematurely for any personal reasons, other than injury or illness. If so, the participant must agree to forfeit all of his rights as a program participant and immediately return to his home country for violation of any of USA’s stated rules. All decisions made by USA Program are final.

We have carefully read the above information, understand the meaning of this agreement and commit ourselves by its terms:

_____ Father’s/Guardian’s Signature	____/____/____ Date	_____ Student’s Signature
_____ Mother’s/Guardian’s Signature	_____ USA’s Executive Director	



## LIABILITY RELEASE

Student's Name: \_\_\_\_\_ Country: \_\_\_\_\_

We, the undersigned, do waive and release all claims against USA, United Students Association and its Officers, Directors, President, Agents, staff, volunteers, host family, Representatives and Schools, where the participant may be assigned, from any and all current and future claims, charges, costs and /or causes of action for loss of property, personal injury, illness, accident or death sustained by the participant for the duration of the USA Program whether covered by current insurance or not. We also release USA, United Students Association and its agents and agree to indemnify them, with regard to any financial obligations or liabilities that the participant may personally incur or any damage or injury to the person or property of others that the participant may cause while participating in the USA Program.

We understand that USA, United Students Association is not responsible for any loss or injury suffered by the participant during periods of independent travel or absence from the USA Program. If the participant becomes ill or incapacitated, USA Program or its agents may take such actions as it considers necessary, including securing medical treatment and transporting the participant home at his or her own expense. We release USA, United Students Association from all liability related to such actions.

We understand that the participant's participation in the Program may be terminated at the discretion of USA, United Students Association without any refund of fees, and that the participant may be sent home at his or her own expense if he or she does not adhere to USA rules, standards, and instructions as set forth in the Student Manual and elsewhere. This agreement with USA, United Students Association cannot be modified except in writing by USA, United Students Association Board of Directors.

We grant USA, United Students Association permission to use photographs, or any other material in which the participant may appear, for promotion or publicity at the organization's discretion.

Signature of Participant: \_\_\_\_\_ Date \_\_\_\_\_

Signature of Mother or Guardian: \_\_\_\_\_ Date \_\_\_\_\_

Signature of Father or Guardian: \_\_\_\_\_ Date \_\_\_\_\_



# DISCLOSURE OF STUDENT/NATURAL PARENTS FINANCIAL RESPONSIBILITY

## 1. USA Program Fees - Includes:

- A) Secure a host family
- B) Obtaining the Form I-20 from the private school of intl. student's choice
- C) One-week Orientation/Preparation Meeting
- D) Medical, hospital, and life insurance
- E) 24-hour assistance/support
- F) Monthly newsletters/evaluations/reports

## 2. Selected Private School Expenses:

- A) Application/registration/processing fees
- B) Yearly tuition/SEVIS fees
- C) Lab/sports/arts/pictures/graduation fees
- D) Lunch/tournaments/travel fees, etc.
- E) Uniform/books/transportation fees, etc.

## 3. Personal Spending Money - Includes:

- A) Phone calls
- B) Entertainment, Eating out, etc.
- C) Travel expenses
- D) Host family fees (stipend)
- E) Medical expenses: co-pay and any expense beyond insurance coverage by USA Program
- G) Personal hygiene items, clothing, gifts, etc.

## 4. International and Domestic Airline Ticket:

- A) International Ticket purchase(s)
- B) Domestic Ticket purchase(s)
- C) Any and all fees charged by the airline company

I have read, understand, and agree to provide for all of the financial obligations mentioned above, as well as any additional expenses which may arise throughout the student's stay in the United States of America.

Father's Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Mother's Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## USA PROGRAM and THE PARTICIPANT'S LEGAL GUARDIAN/ PARTICIPANT'S AGREEMENT

Whereas the corporation, hereto referred to as "USA Program", represented by **Moacir Rodrigues, Executive Director**, located in **Florida, USA**. The **participant's legal guardians** Mr. \_\_\_\_\_ and/or Mrs. \_\_\_\_\_

\_\_\_\_\_, Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_,

and the **participant** \_\_\_\_\_ hereby desire to enter into a mutual beneficial agreement. In consideration of the promises and covenants between the parties to be kept and performed, thereby agree as follows:

1. The participant's legal guardians will grant to USA Program full authority to carry out, undertake, and make decisions for all matters relating to the participant's well-being and academic performance.
2. USA Program in terms of this agreement will include the participant in its international study program to travel to the United States of America for the purpose of attending private school for one academic year (August – May) or one calendar year (January - December), while residing with an American host family or boarding school. The sole purpose of USA Program is to benefit the participant in the following areas: Personal Development, Communication Skills, Academic Progress and Cultural Understanding.
3. USA Program provides a choice of preferred region/state or private school in the United States of America for application to enroll. It will be up to the chosen private school to determine if the participant meets their requirements for acceptance.
4. USA Program will provide the Form I-20 from the private school chosen and the electronic transmission (SEVIS) necessary for the acquisition of a student F-1 Visa. However, USA Program will not be held responsible for the denial of a Visa by any United States government agency (Embassy or Consulate).
5. USA Program will provide a boarding school or secure a host family for the participant's entire stay in the U.S. Host families are of all races/ backgrounds with incomes sufficient to afford comfortable standards of living and nurturing home environments. The host family charges a stipend for expenses incurred while hosting the participant. The natural parents are responsible to pay the stipend up front. Delays in placements beyond the control of USA Program may occur. Change of private school will be determined if host placement cannot be secured in a timely manner.
6. USA Program agrees to provide to all participants with health/hospitalization insurance, which will be effective upon arrival in the United States of America and will terminate upon conclusion of the academic school semester/year, marking the end of

the USA Program. Insurance does not cover pre-existing conditions, physicals, immunization shots, high-risk sports, dental work, or eye care.

7. USA Program provides to all participants (as a group of 15 or more) a mandatory one-week cultural orientation & educational preparation meeting in Orlando, Florida upon their arrival into the United States. The staff of USA Program will conduct daily instruction in English and orientation regarding: Communication & Language, the American Educational System, Host Family Adaptation, Community and Cultural Adjustment, and General Program Rules. USA Program will provide lodging, all meals, transportation, books & classroom supplies, and free tour sites for orientation purpose.

8. USA Program guarantees assistance, support, and guidance to the participant for the duration of the USA Program through School Officials, USA Program Local Representatives, and the Main Office in Florida. Cellphone number is available 24-hours a day inside the United States for all program participants.

9. The USA Program fee is all-inclusive (may not be broken down by services or discounted). USA Program agrees to provide the participant with an option to renew the USA Program services for an additional academic or calendar year. If a renewal is granted and the USA Program fee is received in full, the validity of this entire contract will be extended.

10. USA Program has the right and authority to deny and/or terminate all services stated within this agreement at the discretion of USA Program Executive Director with just cause. If USA Program's services are terminated or not renewed, the participant may not remain in the United States at the same private school and/or with the same host family where the participant was placed by the USA Program, or legal actions will be taken.

## **PARTICIPANT OBLIGATION**

I. The participant must abide by all the rules, liability release, standard of conduct agreement and guidelines (Student Manual and Handbook) specified by USA Program from the date that the contract is signed until departure from the United States.

II. The participant must obey all local, state, and federal laws while residing in the United States and agree to hold USA Program harmless concerning all liabilities arising from the violation of any of these laws. USA Program will not be responsible for providing the participant with legal counsel(s).

III. The parents/legal guardians of each participant are responsible for purchasing all round-trip airline tickets for travel to the U.S., including all domestic flights and any additional fees associated with the airline tickets or luggage.

IV. The participant must accept and obey all house rules that are set forth by the host family. The participant must take part in host family activities and is to demonstrate respect, understanding, and care always to the host family.

V. USA Program will not be responsible for the theft or loss of the participant's personal belongings for the duration of his stay in the U. S. The participant is completely responsible for all personal property, passport, luggage, and spending money.

VI. The participant must have sufficient spending money to cover all personal expenses for the duration of the USA Program, including but not limited to the following: extra expenditures during the weeklong orientation, tips, charges for excess baggage weight, postage, medical expenses above and beyond insurance coverage, co-pays, necessary immunizations, school supplies/ fees/ tuition/ lunch/ uniforms/ transportation, personal hygiene products, entertainment, dining out, travel expenses, mobile phones, internet, wi-fi, etc.

VII. The participant is prohibited from traveling alone without first acquiring written authorization from the natural parents, host family, and the USA Program Executive Director.

VIII. Natural parents, family, and/or friends are not permitted to visit the participant, nor is the participant permitted to travel to the home country while school is in progress without prior approval from USA Program Executive Director and private school officials.

IX. In the case of the necessary relocation of a participant to another host family, the participant must cooperate completely with the USA Program. USA Program will provide relocation only if it is deemed necessary by the USA Program Executive Directors and is based on incompatibility that is not caused by the participant, or an additional charge may apply.

X. The participant must contact only USA Program staff should assistance be necessary in dealing with unresolved issues. The participant is prohibited from becoming involved in the affairs of other participants who are participating in the USA Program or any other international student program.

XI. The participant must attend and participate in all scheduled school classes, obey all school rules, and maintain at least a C grade point average. English class, American History or Government class, and regular school attendance are mandatory. All school decisions concerning academic performance or personal conduct of the participant are final.

XII. The participant is prohibited from selling, buying, exchanging, consuming, or being involved in any matter with pornography, alcoholic beverages, tobacco products, and/or illegal drugs of any kind.

XIII. The participant is prohibited from possessing and/or bearing weapons of any kind, including guns, knives, clubs, martial art devices, etc.

XIV. The participant is prohibited from driving any type of motor vehicle and/or obtaining a Driver's License. The participant is prohibited from hitchhiking.

XV. The participant is prohibited from engaging in sexual activity of any kind.

XVI. The participant is prohibited from having frequent contact with other participants, family members, or individuals from his home country.

XVII. The participant is prohibited from getting tattoos, body-piercing (including ears), and becoming involved with or associated with gangs and/or any other anti-social groups. The participant must maintain proper hygiene. Furthermore, may not become engaged and/or married while participating in the USA Program.

XVIII. Participants must possess adequate English language proficiency to function successfully in the American high school and host family. If tutorial assistance is deemed necessary, the participant is responsible for all fees associated with this service.

XIX. Participants may not be employed on a full-time or part-time basis. However, the participant may accept payment for occasional baby-sitting, tutoring, or yard work if the host family or neighbors offer. The participant is never to demand payment for such services.

XX. The participant must return to his/her home country of origin upon completion and/or termination of the USA Program. The participant cannot exceed his/her stay beyond the time period issued on his/her international student Visa (F-1).

XXI. If the USA Program Executive Director decides to expulse the participant, the participant must agree to forfeit all his rights of The USA Program and immediately return to his home country for violation of any of USA Program stated rules. All decisions made by the USA Program Executive Director are final. Participants who must return to their home countries from the United States prior to the scheduled departure date for any personal or disciplinary reasons lose all refund rights.

### PROGRAM PAYMENTS

**Total Program Fee: US\$** \_\_\_\_, \_\_\_\_\_.00 ( \_\_\_\_\_ **Dollars)**

**Payment Agreement:** After approval to participate in the USA Program and obtaining acceptance letter from the private high school of your choice, the participant's legal guardian (the financially responsible agent) agrees to pay all the USA **Program service fee** mentioned above plus the **private high school tuition & fees** plus the **yearly host family stipend**.

This payment must be sent to USA Program's bank account in Florida no later than 48 hours, or two working days, after receiving school acceptance letter.

## REFUND POLICIES

USA Program's policy for refunds of program fee for cancellations (withdrawals) and/or denial of Visas is as follows:

- \* Participants may cancel up to 10 (ten) days after signing the USA Program contract. They will receive a full refund of the total program fee paid.
- \* Participants who cancel after placement with a high school will receive a refund of the program fees paid minus US\$ 5,000.00 (Five thousand dollars).
- \* Participants who are denied an F-1 Visa will receive a refund of the program fees paid minus US\$ 2,000.00 (Two Thousand Dollars) for school enrollment process.
- \* No refunds are given to participants who cancel within eight weeks or less prior to departure from their home country.
- \* Participants who do not adhere to the rules, standards, and instructions set forth by USA Program handbooks, manual, probation, and/or elsewhere, may be sent home at their own expense with no refund of fees.

We, the undersigned, grant full power to USA Program's Executive Director (the temporary Legal Guardian in the United States of America) to manage, undertake, and perform the following acts for our child on our behalf to the same extent as if we had done so personally: to make decisions for all matters relating to host family/home, school/academic performance, all private school related business, disciplinary action, and healthcare while residing with USA Program's host family/Boarding school as a USA Program participant.

We have read, agree to, and are bound by all terms of this agreement. This agreement shall become effective on \_\_\_\_/\_\_\_\_/20\_\_ and shall remain in full force and effect until the end of the USA Program private school academic/calendar year.

\_\_\_\_\_  
Father or Legal Guardian Signature

\_\_\_\_\_  
Mother or Legal Guardian Signature

\_\_\_\_\_  
Participant Signature

\_\_\_\_\_  
USA Home Country Representative

On behalf of the USA Program, the Executive Director agrees to accept this appointment and to act and perform in the stated capacity consistent with the participant's best interests, as deemed advisable.



\_\_\_\_\_  
Moacir Rodrigues

This agreement contains five (5) pages in its entirety.